

**SMITHVILLE BOARD OF ALDERMEN
REGULAR SESSION**

February 6, 2024 7:00 p.m.
City Hall Council Chambers and Via Videoconference

1. Call to Order

Mayor Boley, present, called the meeting to order at 7:03 p.m. A quorum of the Board was present: Marv Atkins, Leeah Shipley, Melissa Wilson, Ronald Russell and Dan Hartman. Dan Ulledahl was present via Zoom.

Staff present: Cynthia Wagner, Gina Pate, Chuck Soules, Chief Lockridge, Jack Hendrix, Rick Welch and Linda Drummond.

2. Pledge of Allegiance lead by Mayor Boley

3. Consent Agenda

- **Minutes**

- January 16, 2024, Board of Aldermen Work Session Minutes
- January 16, 2024, Board of Aldermen Regular Session Minutes

- **Resolution 1308, City Surplus**

A Resolution declaring certain property as surplus.

- **Resolution 1309, Headworks Bar Screen**

A Resolution awarding Bid No. 24-04 Headworks Bar Screen to Ross Construction in the amount of \$133,800 with a force account of \$25,000 for a total cost of \$158,800.

- **Resolution 1310, Leak Adjustment**

A Resolution approving a water and wastewater adjustment in the amount of \$352.28 to utility billing customer Shawn Clarkson.

Alderman Atkins moved to approve the consent agenda. Alderman Hartman seconded the motion.

No discussion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared the consent agenda approved.

REPORTS FROM OFFICERS AND STANDING COMMITTEES

4. Committee Reports

Aldermen Hartman reported on the January 24 Economic Development Committee meeting. They discussed the public art process and will be preparing something to bring forward for the Board. They also discussed working on ideas to take advantage of the traffic from the lake and campers at the campgrounds to help drive business downtown through activities and events.

Alderman Shipley reported on the January 25 Parks and Recreation Committee meeting. Park's events and activities attendance numbers for 2023 were up. The three events held so far in 2024 were all sold out. The Community Award Banquet is scheduled for February 29, it is a great fundraiser for the Legacy Fund and the Chamber of Commerce. Alderman Shipley noted that they also continued discussion on the Emerald Ridge Park design. They are still

considering two options and they want to find the right plan for an inclusive playground for the kids.

5. **City Administrator's Report**

Cynthia Wagner introduced Rick Welch, the new Finance Director. Rick comes to us from Salina, Kansas, where he spent the last three years as Deputy Finance Director. Before that Rick worked in a school district and prior to that in the private sector in finance and accounting. Cynthia noted that we are thrilled to have him on board. The first thing he will be starting is the budget process for 2025 budget. She welcomed Rick.

Cynthia highlighted a couple of items from the Administrator's Report. She provided additional information on a meeting that Jack Hendrix, Development Director, had with the owners and operators of CPC of Missouri relating to the odor and the concerns we have had. Cynthia noted that recently staff has not noticed the odor as much and we have not had as many concerns. Part of that is atmospheric. Jack requested the operators provide their odor mitigation plans so that we understand that process. We hope to receive the plan by the end of the week. This issue will be ongoing monitoring and communications and just working with CPC of Missouri on trying to abate this as much as possible. Staff will keep the Board informed and of course if people do notice the odor and have concerns please contact the City.

Cynthia noted that because of the odor, staff has double-checked all of the areas where there would be a problem if this were sewer related. We do not seem to have any issues with the sewer system in those areas.

Cynthia noted that last week we did have several issues and concerns with the closure of 169 Highway related to the 188th Street construction project that MoDOT is completing. Yesterday morning Chuck Soules, Public Works Director, Mayra Toothman, Assistant to the Public Works Director and Chief Lockridge met at the 188th Street construction site with representatives from MoDOT and the contractor to talk about the longer term of that project because of its impact on the community, specifically on the schools. The contractor and MoDOT understand those concerns and are working to adjust their schedule and to push the shutdown of that intersection to late May. This is in recognition of the school calendar. There is some work that will have to occur in mid to late May that will close down the area just north of the intersection. We are hopeful that that will mitigate some of the impact on schools for the shorter period of time. Cynthia noted that anytime we get updates from MoDOT we do share the updates with representatives of the school district. We are communicating the school district's concerns with MoDOT. Cynthia noted that there were some issues between the contractor and their subcontractor on signage for the closure and getting that information out. They are working to get clearer information and to post signs with regard to truck routes and reduce the heavy traffic on City streets. Staff will continue to monitor and work through that as that project continues.

Cynthia noted that the FY2024 budget includes \$25,000 for Neighborhood Beautification Grants. This is the third year of that grant process. We did have an open period for neighborhoods to submit their draft applications. The drafts are for staff to review and provide feedback. This process helps the final review go more quickly. To date, we have received four applications. Staff will be providing feedback to those HOAs that submitted the draft applications. Cynthia noted that it is not required for a subdivision to submit a draft application so other HOAs can still submit their application. Final applications for the Neighborhood Beautification Grant are due by March 8 and will be awarded at the April 16 Board of Aldermen meeting.

ORDINANCES & RESOLUTIONS

6. **Bill No. 3024-24, Destruction of Records – 1st Reading**

Alderman Atkins moved to approve Bill No. 3024-24, authorizing staff to proceed with the destruction of certain administrative, police, finance and parks documents as authorized by the retention and destruction schedule approved by the Secretary of State's Office. 1st reading by title only. Alderman Hartman seconded the motion.

No discussion.

Upon roll call vote:

Alderman Atkins - Aye, Alderman Russell - Aye, Alderman Shipley – Aye,
Alderman Ulledahl - Aye, Alderman Hartman – Aye, Alderman Wilson - Aye.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Bill No. 3024-24 approved for first reading.

7. **Resolution 1311, Temporary Liquor License**

Alderman Atkins moved to approve Resolution 1311, issuing a Temporary Liquor License to Chops BBQ and Catering and Mama Doe's Ice Cream Bar for the Adult Egg Hunt to be held Friday, March 29, 2024. Alderman Russell seconded motion.

No discussion.

Ayes – 5, Noes – 0, Abstained – 1 (Alderman Ulledahl), motion carries. Mayor Boley declared Resolution 1311 approved.

OTHER MATTERS BEFORE THE BOARD

8. **Public Comment**

None

9. **New Business from the Floor**

None

10. **Adjournment to Executive Session Pursuant to Section 610.021(1,2,3&12)RSMo.**

Alderman Hartman moved to adjourn to Executive Session Pursuant to Section 610.021(1,2,3&12)RSMo. Alderman Atkins seconded the motion.

Upon roll call vote:

Alderman Ulledahl - Aye, Alderman Hartman - Aye, Alderman Atkins – Aye,
Alderman Shipley - Aye, Alderman Wilson – Aye, Alderman Russell - Aye.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared the regular session adjourned to Executive Session at 7:15 p.m.

Linda Drummond, City Clerk

Damien Boley, Mayor